

DATE ISSUED
02/23/99

Production Control Supplier Manual

DATE REVISED
06/16/2003 Control Number
09:14:53 AM

POLICIES AND GUIDELINES

ORD-003

LEVEL/SECTION

ORDERING

TITLE

MATERIAL RELEASE

WRITTEN
ROBIN ENGLISH

APPROVED
BRYAN ROBINSON

PURPOSE

To issue firm and forecasted orders for components and A-parts

RESPONSIBILITY

DMMI Material Control is responsible for sending accurate and timely material release information.

Supplier: notify the DMMI Supplier Focus/NPI specialist **immediately** if the Material Release not received by the timing below.

TIMING

DMMI issues the Material Release every Thursday via EDI or fax. EDI 830 00 will be available for pickup by 7:00 a.m. on the issuance day. Faxes will be sent by 12:00p.m. (noon) on the issuance day.

DMMI MATERIAL RELEASE P. 1 GP. 1

ATTN: Louis Holt/Koons ISSUED 2/18/99
 SUPPLIER J. DOE RAPIDS CONTROLS (RELEASE NO. 000) (FROM 3/01/99)
 201 COMPANY ABC (3/20/99)

5 PART AA11111-0000 CABLE CONTROL 299T PLANNER 01000
 DOCK 32 ORDER LOT 600 QTY/BOX 600 UNIT EA LOC. Q0204
 7 DATE CD 8 DWT MON TUE WED THU FRI SAT TOTAL
 3/01/99 3 C D 600 600
 12 3/08/99 D 14 W 15 600 16
 3/15/99 D W 600
 3/22/99 D W 1200
 3/29/99 D W 600
 --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY--
 4/05/99 D W 600 4/19/99 D W 600 4/26/99 D T 4200
 17 4/12/99 D W 1200 5/24/99 D T 3600

(DOCK 32 ORDER LOT 850 QTY/BOX 850 UNIT EA LOC. P0310)
 DATE CD DWT MON TUE WED THU FRI SAT TOTAL
 3/01/99 C D 11050 11050
 3/08/99 D W 10200
 3/15/99 D W 9350
 3/22/99 D W 10200
 3/29/99 D W 9350
 --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY--
 4/05/99 D W 9350 4/19/99 D W 9350 4/26/99 D T 39950
 4/12/99 D W 8500 5/24/99 D T 35700

PART AA11111-0000 CONTROL CABLE PLANNER 01000
 DOCK 32 ORDER LOT 100 QTY/BOX 100 UNIT 0000 T5220)
 DATE CD DWT MON TUE WED THU FRI SAT TOTAL
 3/01/99 C D 400 400
 3/08/99 D W 500
 3/15/99 D W 500
 3/22/99 D W 500
 3/29/99 D W 100
 --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY-- --DATE--CD DWT--QTY--
 4/05/99 D W 600 4/19/99 D W 500 4/26/99 D T 1600
 4/12/99 D W 500 5/24/99 D T 1500
 -----CD C:FIRM, D:FORECAST -----DWT D:DAILY, W:WEEKLY, T:4WEEKLY -----
 **END

The Material Release consists of the following fields:

1. Issued - Processing date.
2. Supplier - DMMI Supplier code and the supplier's name.
3. Release - DMMI Material Release number.
4. From, To - Release effective date.
5. DMMI part number and description.
6. Planner - DMMI planner code.
7. Dock - DMMI delivery destination.
8. Order Lot - Minimum order quantity.

9. Quantity/Box - Bartag/AIAG label quantity.
10. Unit - Unit of measure ("EA" for components).
11. Variable - Variable receiving control (raw material only).
12. Date - Delivery due date at DMMI.
13. CD - Firm (C) or forecast (D) indication.
14. DWT - Order release code: daily (D), weekly (W), 4-week quantities (T).
15. Mon....Sat - Daily quantity by DMMI receiving day.
16. Total - Sum of Mon....Sat.
17. Quantity - Weekly and 4-week quantities by DMMI receiving week.