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## Production Control Supplier Manual

### POLICIES AND GUIDELINES

LEVEL/SECTION

**DELIVERY**

TITLE

**MILKRUNS**

WRITTEN

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#### PURPOSE

To specify DMMI's expectations for suppliers delivering via milkruns

#### DEFINITION

A milkrun is a pick up network of multiple suppliers by one delivery truck.

#### KEY POINT

Many DMMI suppliers will be part of milkrun transportation routes. DMMI uses returnable packaging. It is probable, a supplier may be required to remove another suppliers product or returnable packaging from a truck before they can load/unload their own materials. DMMI makes every effort in designing the routing to minimize any inconvenience.

#### SUPPLIER RESPONSIBILITIES

##### 1. Be on time.

Each pickup is set with 30 minutes at your facility. You must be prepared in advance to load and release the truck. If you are not able to load on time the driver will call DMMI Supplier Focus and may be released to the next stop. Make up delivery arrangement and cost will be the supplier's responsibility. DMMI Supplier Focus specialist must be contacted.

##### 2. Be careful.

DMMI understands that a supplier can not be held responsible for damage of another supplier's material during handling or loading. Due to our low inventory levels, damaged product may result in a linestop at DMMI. DMMI Supplier must be contacted immediately under such conditions.

##### 3. Be cooperative.

The driver of the delivery truck is a representative of DMMI and is obligated to act courteously and professionally at all times. The driver has every right to refuse suspect materials and will call DMMI Supplier Focus at the point of concern.